

GEORGIA MOUNTAINS REGIONAL COMMISSION  
EXECUTIVE COMMITTEE MEETING

Habersham EMC Office  
Clarkesville, GA  
February 25, 2016

MINUTES

The GMRC Executive Committee met on Thursday, February 25, 2016, 5:00 p.m. at the Habersham EMC Office in Clarkesville, Georgia. The meeting was hosted by Habersham County.

CALL TO ORDER

Chairman Dean Scarborough called the meeting to order and thanked everyone for attending. The following members were present:

Executive Committee Present

Dean Scarborough, Chairman  
James Grogan, Vice-Chairman  
George Wangemann, Secretary  
Bill Black  
Rex Farmer  
Leslie George  
J.B. Jones

GMRC Staff Present

W. Danny Lewis, Executive Director  
Peggy Lovell, Executive Assistant  
Kevin Tallant, Attorney

CONSIDERATION OF MINUTES OF PREVIOUS MEETING

Chairman Scarborough asked for consideration of the minutes of the January 28, 2016 Executive Committee Meeting. Motion for approval of the minutes was made by Rex Farmer, seconded by Bill Black, and motion carried unanimously.

REPORTS

Chairman's Report

Chairman Scarborough reported that the RLF Committee had met this month with 90% attendance and reviewed four loans.

The Annual Meeting Committee also met as a follow-up for last year's event to review the survey results and to begin making preparation for the 2016 Annual Meeting.

## Executive Director's Report

Danny Lewis commended the RLF Committee and Andrea Newson for their hard work with the loan program.

The Quarterly City/County Manager meeting was held on February 24<sup>th</sup>. Mr. Lewis thanked Mayor James Grogan, David Headley, and City of Dawsonville for sponsoring this meeting.

Adam Hazell and Mr. Lewis will be facilitating a Retreat for the City of Bowersville. This City has a new Mayor and Council. This is very unusual for a City to have all new members.

### Checks that Exceed \$25,000

The Executive Committee was informed there were four checks written during the month of February which exceeded the amount of \$25,000.

GMEBS (Health, Dental, Life Ins.)  
LTC-Tuition Springs 2016  
Piedmont College – Tuition Springs 2016  
UNG – Tuition Spring 2016

## OLD BUSINESS

### Date Change for Council Meeting

At the January Council meeting, the possibility of changing the date of the April Council meeting was discussed due to the fact that it would conflict with the ACCG Annual Meeting in Savannah. Banks County and City of Homer will be sponsoring this meeting and has confirmed the meeting facility is available on April 21<sup>st</sup> if the Council wants to change the date. J.B. Jones made a motion to change the date of the April 28<sup>th</sup> Council meeting to April 21<sup>st</sup>. Leslie George seconded and motion carried unanimously.

## NEW BUSINESS

### GCCMA 60<sup>th</sup> Anniversary Resolution

The Executive Committee recommended for the Council to prepare a Resolution recognizing the Georgia City County Managers Association on their 60<sup>th</sup> Anniversary. The Resolution would then be signed and forwarded to GCCMA.

### Chairman's Discussion

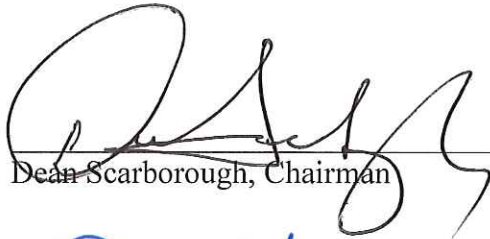
Chairman Scarborough commended Mr. Lewis for the great job that he has done and for the work that the staff has accomplished under his leadership. Mr. Lewis has informed the Officers and Executive Committee that he will be turning 65 in July and plans to retire sometime between August 1<sup>st</sup> and December 31<sup>st</sup>. When this time comes, we would like have a smooth transition with the new person that will fill this position. The Chairman appointed and met with the committee comprised of the two Past Chairmen and the current Vice Chairman to discuss a succession plan. This Committee came up with a plan for the Executive Director to begin a

search for a Temporary Deputy Executive Director. Mr. Lewis would like to move a staff member up and train this person in his duties and responsibilities. This person would still be responsible for their original job position plus the additional duties of the Deputy Executive Director position. Then upon knowledge of exact date of Mr. Lewis' retirement, the Chairman would appoint a Search Committee for the New Executive Director. The Deputy Executive Director would be responsible for training this person when hired. The Committee sees continuity as the key to a smooth transition. Chairman Scarborough stated that what is being asked of the Council is for them to approve the new temporary position of Deputy Executive Director and for Mr. Lewis to be authorized to appoint the person for this position.

James Grogan made a motion to proceed with creating the position of Temporary Deputy Executive Director and was seconded by Leslie George. Discussion – After discussion, James Grogan amended his motion to include giving Danny Lewis the authority to start a search for a Temporary Deputy Executive Director to work toward the succession plan and determine the benefits/comp package and bring back to the Council next month. Motioned was seconded by George Wangemann and motion carried unanimously.


#### ADJOURNMENT

Meeting was adjourned at 5:50 pm.



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Dean Scarborough, Chairman



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George Wangemann, Secretary